

PHS ACADEMIC HONESTY POLICY

As a Plant High student, you are expected to understand and abide by the universally accepted view of academic honesty. ***All academic work*** (including but not limited to homework, quizzes, labs, reports, essays, tests, exams, etc.) ***must represent your own authentic efforts and abilities.*** Be sure to understand and comply with the policies of your teachers; it is your responsibility to ask for explanation. Academic dishonesty takes many forms; therefore, it is impossible to list every example. The following information will help you understand some examples of academic dishonesty, but ***when in doubt, you are responsible for seeking clarification.***

CHEATING: *giving or getting unauthorized help in an attempt to receive a higher grade. Some examples are:*

- Giving or using unauthorized information, answers, or materials *before, during, or after* an assessment of any kind
- Discussing an assessment with *or in the presence of* another student that has not yet taken it
- Communicating information or answers in any way during an assessment
- Taking, copying, photographing, using or giving an assessment document (in part or whole) without teacher permission
- Selling, buying, providing, or gaining access to a previously given assessment document
- Claiming to have read written work when, instead, having watched the movie, read summary notes, or taken some other “shortcut”
- Buying or downloading an assignment and turning it in as your own
- Submitting as new, a paper or project you or someone else previously submitted

INAPPROPRIATE COLLABORATION: *copying or sharing assignments (in part or whole), unless given specific teacher permission to collaborate. Some examples are:*

- Providing assessments or assignments to be copied by another student, or copying another student’s work
- Allowing someone else to do your work, or doing work for another student

PLAGIARISM: *using someone else’s words or ideas and claiming them as your own.*

Examples include, but are not limited to:

- “Cutting and pasting” portions of another’s work without proper citation
- Switching a few words from another’s work without proper citation
- Using an author’s ideas, style or language without proper citation
- Submitting written work that is identical or significantly similar to another student’s

CONSEQUENCES OF ACADEMIC DISHONESTY (*be it intentional or not*) are determined by the seriousness of the immediate violation as well as your student record of previous violations.

Consequences may include but are not limited to:

- Referral to the PHS Honor Council for a confidential peer conference
- Receiving a zero on the assignment or assessment
- Referral to Administration for disciplinary action
- Loss of school privileges (parking decals, incentive cards, leadership positions, etc.)
- Suspension or loss of membership in honor societies